

SCALE OF FEES

ANTHONY MATTHEWS & ASSOCIATES

WORK INCLUDING LIQUIDATIONS, RECEIVERSHIPS AND VOLUNTARY ADMINISTRATIONS UNDER THE CORPORATIONS ACT 2001 AND WORK UNDERTAKEN PURSUANT TO THE BANKRUPTCY ACT 1966

Classification	Experience	GST Exclusive Rate per Hour (\$)
Director / Appointee	Registered or Official Liquidator/ Trustee/ Director. Extensive experience in all aspects of corporate and personal insolvency administrations. Oversees all staff and is responsible for the overall conduct of the file.	520
Senior Associate	Registered or Official Liquidator. Qualified accountant. Extensive experience in all aspects of corporate and personal insolvency administrations. Oversees all staff and is responsible for the overall conduct of the file.	450
Consultant	Qualified accountant. 10+ years insolvency experience. Highly developed technical and commercial skills. Controls all aspects of the allocated insolvency appointment. Manages, trains and reviews other staff.	440
Senior Manager	Qualified accountant. 7+ years insolvency experience. Controls all aspects of the allocated insolvency appointment. Possesses well- developed technical and commercial skills. Manages, trains and reviews other staff.	350
Manager	Qualified accountant. 5 years insolvency experience. Controls all allocated insolvency tasks. Possesses well-developed technical and commercial skills.	325
Supervisor	Typically a qualified accountant. 3 to 6 years insolvency experience. Plans and controls medium to larger appointments and assists with training and supervision of junior staff. Reports to manager.	300
Senior Accountant	Typically a graduate accountant studying to become a qualified accountant (CA/CPA). 2 to 4 years insolvency experience. Required to control and/ or assist on the fieldwork on insolvency appointments. Reports to supervisor/ manager.	200
Accountant	Typically a graduate accountant. 0- 2 years insolvency experience. Required to assist on fieldwork for insolvency appointments (and in many instances control specific areas of an administration). Reports to more senior staff.	150
Administrative Staff	Appropriate skills to perform secretarial, data entry, filing, administrative and receptionist functions.	90

The hourly rates set out above are those adopted by Anthony Matthews & Associates with effect from 1st January 2016.

Notes:

1. The above figures are exclusive of GST.
2. The Guide to Staff Experience is only intended to be a guide as to the qualifications and experience of our staff members. Staff may be engaged under a classification that we consider appropriate for their experience.
3. Time is recorded and charged in six-minute intervals.
4. Rates are subject to increase from time to time but will only be drawn at a rate approved by creditors.
5. Work carried out by staff will be charged at their applicable rates irrespective of where the administration is geographically based.
6. The above rates are those chargeable in respect of our own employees. If it becomes necessary to engage the services of an interstate insolvency firm to carry out work on our behalf, we would seek separate creditor approval to recover the rates charged by that practice, which may vary from the rates set out above.

Disbursements

Chargers

Photocopying	\$0.5 per page
Telephone Calls	\$36 cents (Local), Itemised (Long Distance)
Facsimiles	\$1 per first page, \$0.5 per next page
Searches, Couriers, and Mail	At Cost
Advertising	At Cost